HOME MANAGEMENT

AIMS AND OBJECTIVES

Objectives for testing candidates in Home Management at the senior high school level include to assess their knowledge, understanding, appreciation and application of

(a) management concepts; goals, values, standards and needs;
(b) decision – making processes;
(c) human and material resources available for managing a home;
(d) basic skills needed in caring for the home and society;
(e) consumer skills;
(f) sound health practices;
(g) self-reliant skills for effective living.

SCHEME OF EXAMINATION

There will be three papers, Papers 1, 2, and 3 all of which must be taken. Papers 1 and 2 will be a composite paper to be taken at one sitting.

Paper 1: This will comprise fifty multiple choice objective questions, all of which are to be answered in 1 hour for 50 marks.

Paper 2: This will comprise six essay questions out of which candidates will be required to answer four within 1 hour 15minutes for 50 marks.

Paper 3: This will be a 3 hour practical test of three hours which will be conducted by a visiting examiner that will be appointed by WAEC. This paper will carry 100 marks.

DETAILED SYLLABUS

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>CONTENT</th>
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<tbody>
<tr>
<td><strong>1. PRINCIPLE OF MANAGEMENT</strong></td>
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<tr>
<td>1.1 Definition of Home Management</td>
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<tr>
<td>1.2 Careers in Home Management</td>
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<tr>
<td>1.3 The Management Process</td>
<td>(a) Planning&lt;br&gt;(b) Organization&lt;br&gt;(c) Implementation&lt;br&gt;(d) Evaluation</td>
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<td>1.3.2 Application of process to Specific tasks</td>
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<td>1.4 Motivations for Home Management</td>
<td>(a) Personal characteristics&lt;br&gt;(b) Values</td>
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### 1.5 Family Resources

(c) Goals  
(d) Standards  
(e) Needs  
(f) Events  
(g) Events

### 1.6 Decision – making

### 1.7 Management of time and Energy

(a) Definition  
(b) Process

### 2. FAMILY LIVING

#### 2.1 The family

(a) Definition  
(b) Types – nuclear, monogamous, polygamous  
Extended  
Advantages and disadvantages of each type family.  
(c) Family life cycle – beginning, expanding, contracting and empty nest.  
(d) Functions of the family  
(e) Roles and responsibilities of family members (e.g. mother, father, children, working mothers, single parent etc.)  
(f) Family relationship (e.g. husband and wife, parent/child, sibling/sibling, nuclear and extended families.  
(i) Factors affecting family relationship, e.g. communication, family values.  
(ii) The effect of these relations on well being  
(iii) conflict and conflict resolution
### 2.2 Courtship and marriage

<table>
<thead>
<tr>
<th>Topic</th>
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<tbody>
<tr>
<td>(a) Types of marriage</td>
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| (b) Boy/Girl relationship – definition | - traditional/custom  
- guidelines for healthy boy/girl relationship |

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| (c) Choosing a life partner | - problems of unhealthy boy/girl relationship  
- Consequences of indiscriminate sexual indulgence  
- sex education |
| (i) factors to consider when choosing a partner e.g. blood group, geno-type, HIV status. | |
| (ii) dating, courtship, engagement | |

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<tr>
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<tr>
<td>(d) Preparation for marriage,</td>
<td></td>
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<tr>
<td>(i) Readiness – where to live, Maturity, finances</td>
<td></td>
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<td>(ii) Introduction to each other’s Family</td>
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<td>(e) Marriage Ceremony – Marriage Ceremony in different locality.</td>
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### 2.3 PARENTHOOD

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<thead>
<tr>
<th>Topic</th>
<th>Content</th>
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<tbody>
<tr>
<td>(a) Preparation for parenthood</td>
<td></td>
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<td>(i) Planning a family</td>
<td></td>
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<td>(ii) Reproduction</td>
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<td>(iii) Pregnancy</td>
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<td>(iv) Ante-natal care</td>
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<tr>
<td>(b) Child birth</td>
<td></td>
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<tr>
<td>(i) labour</td>
<td></td>
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<tr>
<td>(ii) delivery</td>
<td></td>
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<td>(iii) post-natal care - Immunization</td>
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### CLOTHING THE FAMILY

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>CONTENT</th>
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<tbody>
<tr>
<td>4.1  Clothing</td>
<td>Meaning, types, functions</td>
</tr>
<tr>
<td>4.2  Household linen</td>
<td>Origin of fibres</td>
</tr>
<tr>
<td>4.3  Textiles</td>
<td>Classification of fibres/fabrics</td>
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<tr>
<td>4.4  Fabric construction</td>
<td>Weaving, knitting, crocheting etc.</td>
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<tr>
<td>4.5  Planning a wardrobe</td>
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<tr>
<td>4.6  Maintenance of clothing</td>
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<tr>
<td>4.7  Sewing equipment and tools</td>
<td>(i) Simple garment repairs</td>
</tr>
<tr>
<td>4.8  Sewing processes</td>
<td>(ii) Laundry agents – water,</td>
</tr>
<tr>
<td>4.9  Storage of clothing</td>
<td>Detergents, fabric rinses,</td>
</tr>
<tr>
<td></td>
<td>Stiffening agents, bleaches</td>
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<tr>
<td></td>
<td>(iii) Laundry equipment and tools</td>
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5. **HOUSING THE FAMILY**

5.1 Family house

5.2 Choosing family house

5.3 Setting up a home

(iv) Laundry work – management of the family wash

Laundry

Stains and stain removal

Care of special garments

(a) Definition of House

(b) Types of House e.g. storey building, bungalow, duplex etc

(c) Classification of Houses e.g. traditional and modern

(a) acquiring a house

(i) Renting

(ii) Mortgage

(iii) Building

(iv) Buying

(v) inheritance

(vi) Gift

(b) Factors influencing the choice of a house

(i) Economic

(ii) Social

(iii) Psychological

(iv) sites

(v) ventilation in the house

(vi) Design

(c) Guideline for choosing a family house

(a) Definition

Difference between a home and a house

(b) Equipment and furnishing in The Home

Types - Large and small Equipment
<table>
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<tr>
<th>TOPIC</th>
<th>CONTENT</th>
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</table>
| 5.4 Home Improvement/Interior Decoration | (a) meaning and importance  
(b) element and principles of art and design and their application  
(i) colours  
(ii) Textures  
(iii) Lines  
(iv) Proportion  
(v) Rythme etc.  
(c) Guidelines for interior decoration  
(d) Flower arrangements. |
| 5.5 Utilities in the home | (a) Water - Sources, uses  
Purification, storage  
(b) Light - electricity – meter reading,  
Electric bill  
(c) Fuels - uses, storage, control, advantages, disadvantages.  
(i) cooking gas  
(ii) kerosene  
(iii) fire wood  
(iv) charcoal  
(v) electricity |
| 5.6 Simple home maintenance and Repairs. | (a) cleaning agents and materials - identification, preparation and use of local and commercial cleaning agents.  
(i) water  
(ii) soaps  
(iii) abrasives  
(iv) polishes |
5.7 Safety measures in the home

(a) importance
(b) common accidents
(c) prevention
(d) use of first aid

(a) Definition
(b) Importance of sanitation
(c) Waste disposal
   - House hold waste
   - Drainage system
   - Disposal methods
   - pollution and health hazards.
(d) Household pests
   (i) Types
   (ii) Control

6. Wealth Creation and Management

(a) Meaning
(b) Importance

6.1 Creativity and Entrepreneurship

(c) Relationship between creativity and entrepreneurship
(d) Entrepreneurial skills
6.2 Money Management

- (a) Meaning
- (b) Guidelines
- (c) processes
- (d) Family budget – income
  Expenditure, steps in budgeting

6.3 Wealth Creation

- (a) Meaning
- (b) Types
- (c) Advantages
- (d) Ways of creating wealth e.g.
  Saving, investment, trading etc.

6.4 Capital Market Investment

- (a) Meaning
- (b) Advantages
- (c) Guidelines
- (c) Investment opportunities e.g.
  Stocks, shares, treasury bill.

7. Consumer Education

7.1 Definition and Importance
Consumer education

7.2 Rights and responsibilities of a
Consumer

7.3 Consumer Information

7.4 Consumer Legislation and
Agencies

7.5 Principles of consumer
Education

7.6 Consumer Agents

7.7 Environmental Friendly
Consumption practice

   (i) Creativity
   (ii) Management
   (iii) Communication

   (e) Entrepreneurial Activities/
      Enterprises
      (i) Fashion designing
      (ii) Hair dressing
      (iii) Fast Foods
      (iv) Bead making etc.
7.8 Purchasing practices

(iv) Uses/importance
(v) Procedures for market survey

(b) Wise purchasing practices
(c) Prevention of wastage in the home.

READING TEXTS

Home Management by R.O. Johnson, A. Akingbehin and J. Mifie publishers: Longman
Home Management for Secondary Schools 1005 OQ & A Series by Elizabeth Anyakoha publisher-Fep Publisher Ltd.